

Section 1 - Population Summary

- Number of Congregations** - equal to the number of active worship points in the parish
- Families** - a household with two or more individuals who claim to be Anglican
- Individuals** - a person who lives alone or is the only person in a household who claims to be Anglican
- Children** - members of Anglican households under the age of 16 years
- Adults** - Anglican members of a household 16 years of age or over
- Confirmed persons** - persons whose names appear on the parish list and are confirmed
- Communicants** - persons who have made Communion according to page 66 BCP rubric
- Identifiable Givers** - persons who are on the parish list and receive an income tax receipt for offerings

Section 2 - Parish Groups and Roles Summary

- Parochial Layreaders** - layreaders holding a current "parochial" or "in training" license (blue)
- Diocesan Layreaders** - layreaders holding a current "diocesan" license (purple)
- Episcopal Layreaders** - layreaders holding a license but who are currently inactive and requested to be recorded as "on the Bishop's list"
- Schools** - number of separate church schools in the parish (excluding VBS)
- Teachers** - number of individuals who have taught church school during the year
- Students** - number of individuals who have attended church school during the year
- Attendance** - "normal" or usual attendance at church school
- Men's Groups** - number of groups with adult male membership
- Total membership** - total number of members in the group
- Women's Groups** - number of groups with adult female membership
- Youth Groups** - number of groups with membership under age 25 years
- Choirs** - number of choirs or singing groups in the parish
- Study Groups** - number of groups meeting regularly in church, home or other setting
- Other groups** - all other official groups not covered in categories above

Section 3 - Worship Services Summary

Celebration of the Holy Eucharist / Holy Communion

- Inside Church** - celebrations of the Holy Eucharist in church buildings
- Outside Church**<sup>1</sup> - celebrations of the Holy Eucharist in homes, nursing homes, chapels or other settings and recorded in the Vestry Book
- On Sundays**<sup>2</sup> - recorded celebrations taking place on Sundays (includes celebrations in homes, nursing homes or other settings)
- On Weekdays** - recorded celebrations taking place on a day other than Sunday (includes celebrations in homes, nursing homes or other settings)
- Reserved Sacrament Services** - services where the Reserved Sacrament was administered (not a celebration) to one or more individuals at home or in other settings
- Mattins** - recorded public services of morning prayer
- Evensong** - recorded public services of evening prayer
- Lessons and Carols** - recorded services of Lessons and Carols (festive or other)
- Funerals**<sup>3</sup> - number of funeral services recorded taking place in the church
- Baptism** - number of services where the Sacrament of Holy Baptism was celebrated
- Marriage** - number of services where the Sacrament of Marriage was celebrated
- Confirmation** - number of services in which the Bishop confirmed
- Reaffirmation** - number of services with the Bishop in which there were liturgical reaffirmations of faith

**Reception** - number of services with the Bishop in which there was liturgical reception of confirmed individuals from another communion (ie Lutheran or Roman Catholic)  
**Holy Unction** - number of services during which there was a liturgical administration  
**Other** - any other liturgical event not included in the other categories  
**On Sundays** - total number of recorded services of worship on Sundays  
**On Weekdays** - total number of recorded services of worship on days other than Sunday

#### Section 4 - Number of Individuals

**Easter Communion** - the number of individuals making Communion at Easter (includes those who made private Easter Communion)  
**Communion by Reserved Sacrament** - the number of administrations of the Reserved Sacrament  
**Normal attendance on Sundays (estimate)** - an indication of the size of a "normal" or "usual" Sunday attendance on a typical Sunday in all congregations  
**Number Buried**<sup>4</sup> - individuals for whom funeral services were conducted  
**Number Baptized** - individuals to whom baptism was administered  
**Number of Marriages** - couples married  
**Number of First Communions** - individuals making First Communion as a result of a Children and Communion program  
**Number of Confirmations** - individuals confirmed by the Bishop  
**Number of Reaffirmations** - individuals who reaffirmed their faith in a liturgical reaffirmation with the Bishop  
**Number Received from other Communions** - confirmed individuals participating in a liturgical reception from another denomination (ie Lutheran or Roman Catholic)  
Yearly Grand Totals<sup>5</sup>  
**On Sundays** - the total number of individuals recorded as attending a Sunday service in the parish (add all attendance records on Sundays)  
**On Weekdays** - the total number of individuals recorded as attending a weekday service in the parish (add all attendance records on weekdays)

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1. Liturgical events as services of worship "from or of" the Church are recorded in the Vestry Book. These include Sacramental ministry to those unable to be present in the church building, blessing of a home, marriage, etc..
  2. Worship including recordable liturgical actions in Section 3 will inevitably appear to be recorded twice. (eg a service of Holy Eucharist with Baptism, Confirmation, Reaffirmation and/or Reception, although one liturgical event, will be recorded once in each of the specific categories but as one celebration of the Holy Eucharist on Sunday.) It is understood that acts of Christian Initiation are in the context of the Holy Eucharist.
  3. Burial or funeral services held in other locations (eg funeral home chapel or a church outside the parish) are not usually recorded in the church Vestry Book and should be recorded at the location of the service if records exist. All "burials" conducted as a ministry of the parish by the incumbent or other minister are recorded under Section 4 - Number of Individuals.
  4. The term "burial" refers here to a funeral service being conducted rather than the committal of a body to the ground. A committal may take place at a time and/or place other than the funeral and its location should be recorded in the original burial register entry as part of the complete burial record.
  5. This number intentionally requests the running ("grand") total of attendances, making other calculations possible. It is recognized that extraordinary circumstances will at times cause totals to inaccurately represent the "normal" worship patterns of a parish, however they will give an actual indication of the liturgical ministry to individuals during the year.

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