



# THE DIOCESAN SYNOD OF FREDERICTON

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Adopted 12 March 2008

## MINUTES OF THE MEETING OF DIOCESAN COUNCIL

07 November 2007

Christ Church Cathedral Memorial Hall, Fredericton

[Secretary's note: the minutes are not chronological. Lunch was served by Doreen Smith at 12:20 p.m. with the meeting reconvening at 1:00 p.m. and adjournment at 3:02 p.m. Text in red indicates action required.]

### Pre-meeting circulation:

- Agenda 07 November 2007
- Draft Minutes Diocesan Council - 15 September 2007
- Draft Minutes Executive Committee - 24 September 2007
- E-mail Election of Finance Committee Members - 18 October 2007
- Attendance Report
- Team Reports: Administration; Parish Support; Spiritual Development; Youth; Mission/Outreach
- Standing Committee Reports: Finance; Human Resources
- 2008 Proposed Diocesan Budget
- Draft Roles and Responsibilities (Finance, Human Resources, Parish Support Team)
- Draft Summary of Groups, Committees and Organizations with Terms
- Draft Status Summary Shared Ministry Plan
- Draft Regulation: Parish Forms
- Register of Memorials Archives File Contents

### Meeting Circulation

- Draft Regulations: Forms for Memorials; Register of Memorials, Names, Boundaries and Communities
- Reports: Episcopal Team; Stewardship Team

Attending: Stuart Allan, David Barrett, Heather Carr, William Chilton, Patricia Drummond, David Edwards, Charles Ferris, Geoffrey Hall, Donald Hazen, Martha Jo Hoyt, Keith Joyce, Robert LeBlanc, Jon Lownds, Hazel MacKenzie, Gerald McConaghy, Falen McNulty, Keith Osborne, Douglas Painter, Ted Quann, Fred Scott, John Sharpe, Gordon Thompson, Christopher Waldschutz, Walter Williams (to 12:20 p.m.).

Guests: George Porter, Elizabeth Harding, Maureen Vail, Ana Watts, Cameron Painter, Frank Morehouse, Archivist (to 11:45 a.m.).

Regrets: Greg Frazer, Vicars Hodge, Martha Jo Hoyt, Richard McConnell, Claude Miller, Michael Tower.

Guest Regrets: L. Martin.

Not attending: Joan Randall.

## 1. Call to Order

### 1.1 Welcome

In the absence of the Bishop and Chair, C. Waldschutz, Vice-chair opened the meeting with welcome and Dean Joyce offered opening prayer. The Chair welcomed Cameron Painter as a visitor in a school "Go to Work" day with father D. Painter. Regrets were acknowledged.

### 1.2 Study - 2 Thessalonians 2:13-17

A portion of the up-coming Sunday lectionary with suggested questions were considered by groups of five. Informal reporting was requested for question 3: "What is the message (from our tradition?) this passage holds for the Anglican Church in our diocese today?"

### 1.3 Correspondence

Two items of correspondence were noted:

1.3.1 23 October 2007 - Resignation of the Carolyn Dixon from Diocesan Council

1.3.2 04 November 2007 - Resignation of Canon Ron Stevenson from the Committee on Constitution and Canons. **By consensus it was agreed that a letter of thanks is to be sent to Canon Stevenson for his service.**

### 1.4 The Agenda: modification requests

1.4.1 C. Ferris requested that motions for which the Archivist might be a resource be moved to the beginning of the agenda. No additional agenda items were identified.

MOTION 1: V. C. Ferris / K. Joyce. **That the Agenda, as circulated, be adopted with the proposed amended order (Motions 3, 4, 5, 6, 7, 8, 12 to the beginning).**

MOTION 1: Carried unanimously.

## 2. Minutes of Last Meetings:

### 2.1 Diocesan Council last meeting.

MOTION 2: S. Allan / J. Lownds - **That the minutes of the 15 September 2007 meeting of Diocesan Council be adopted as circulated.**

MOTION 2: Carried unanimously.

### 2.2 Minutes of the meeting of the Executive Committee

MOTION 3: C. Ferris. **That the meeting of Diocesan Council be adjourned to allow members of the Executive Committee to adopt minutes of the 24 September 2007 meeting.**

MOTION OF THE EXECUTIVE COMMITTEE: P. Drummond / W. Williams. **That minutes of the 24 September 2007 meeting of the Executive Committee be adopted as circulated.**

MOTION: Carried unanimously by members of the Committee.

MOTION: C. Ferris. **That the meeting of the Executive Committee be adjourned.**

The Chair, again called the meeting of Diocesan Council to order.

### 2.3 Report of the e-mail election of members of the Finance Committee.

MOTION 4: J. Sharpe / H. MacKenzie. **That the report of the election of G. McConaghy and Martha Jo Hoyt to the Committee on Finance be received as an accurate account of the election.**

MOTION 4: Carried unanimously.

### 2.4 From past minutes

Items outstanding from past minutes were briefly reviewed. Questions for clarification were invited.

- 2.4.1 Code of Pastoral Conduct - tabled October 2006 (Episcopal) working
- 2.4.2 Shared Ministry Plan Implementation and Oversight (?) pending
- 2.4.3 Fractured relationship mediation (Episcopal) pending
- 2.4.4 RNS Act and governance review (Task group → Admin) working
- 2.4.5 Retired Clergy Benefits - Consultation with retired clergy (HR) complete
- 2.4.6 Parish Support of Diocesan Budget (Finance → Admin) pending
- 2.4.7 Budgeting process (Finance → Admin) working
- 2.4.8 St. Paul and St. James Memorials of parish dissolution (Chancellor) working
- 2.4.9 Resolution 129-12: Marriage and Sexuality (Bishop/Spiritual Dev) pending
- 2.4.10 Water as a right: Promotion of Clean Water Programs (Mission) pending
- 2.4.11 Communications Committee (Admin) working
- 2.4.12 Stem Cell Research (Episcopal) pending
- 2.4.13 Rural and Struggling Parishes Task Force (Bishop and Parish Support) pending
- 2.4.14 Camp Brookwood Task Force (Bishop → Youth) pending
- 2.4.15 Communication of policies regarding parish property (Admin) pending

- D. Edwards and P. Drummond asked for clarification re rural and struggling parishes item. The Bishop in consultation with Parish Support and Development Team will form this task group.
- Clarification was sought regarding tracking of progress on the Shared Ministry Plan. Scheduled discussion item.
- A question was asked re the Marriage and Sexuality item. G. Hall reported the Bishop was very conscious of the need for this initiative and regards the approach one that requires careful consideration and execution.

### 3. Reports

#### 3.1 Council Team reports:

- 3.1.1 Administration. C. Waldschutz. Motions resulting.
- 3.1.2 Episcopal Team. D. Painter.
- 3.1.3 Mission/Outreach. K. Osbourne.
- 3.1.4 Parish Support and Development. H. MacKenzie. Question raised regarding planning for next Wardens' Day. Location is important. Suggestion that timing be reconsidered. Noted difficulties in locating resources for parishes – referrals welcome.
- 3.1.5 Stewardship and Financial Development. D. Barrett. Challenge of membership and participation identified.
- 3.1.6 Spiritual Development. G. Thompson. Update on plans for Clergy College 8-13 June 2008 - lecturers Hockin, Bustin and Higgins. Two lecturers determined for 2009 and plans underway for 2010.
- 3.1.7 Youth Ministries. G. Porter.

#### 3.2 Standing Committees

- 3.2.1 Finance Committee. G. McConaghy. Motions resulting.
- 3.2.2 Human Resources Committee. F. Scott.

#### 3.3 Items for Discussion

3.3.1 Team and Standing Committee Reporting Template  
Members of Council agreed that the proposed reporting template will be a useful tool for focusing reporting. Some adjustments may be required. Motion resulting.

#### 3.3.2 Shared Ministry Plan Oversight

There was brief discussion on the draft summary of Plan status. Some inconsistencies were noted regarding responsibilities assigned or not assigned. It was generally agreed, with the

consent of C. Waldschutz, that the **Vice-chair would take ownership of the draft status report** and attempt to track progress on Plan initiatives into the future.

### 3.3.3 Groups, Committees and Organizations Summary

The circulated proposed summary was considered. The new designation of "Other links and events" was noted as better representing the official status of elements of the listing.

Significant discussion regarding a way in which to clarify that reference on the list does not necessarily infer "official" diocesan status as with groups operating independently of diocesan administration. Motion resulting.

## 4. Business

### 4.1 Register of Memorials, Names, Boundaries and Communities

MOTION 5: C. Ferris / G. Hall.

**Pursuant to Canon Six, s. 11(11), the Diocesan Council adopts the Register of Memorials, Names, Boundaries and Communities; and directs the Secretary of the Synod, with the assistance of the Diocesan Archivist to maintain the Register; and directs that the original of the Register be kept by the Secretary of the Synod at the Diocesan Synod Office and that a copy be kept at the Diocesan Archives.**

MOTION 5: Carried.

### 4.2 B-14 Privacy Policy Appendix "C" change

MOTION 6: C. Ferris / G. Hall.

**That the Privacy Policy B-14 Appendix "C" - 6 "... a record will be provided for a fee of \$7.00 ..." be revised to read "... a record will be provided at a reasonable fee ..."**

MOTION 6: Carried unanimously.

### 4.3 Dissolution of the Anglican Parish of St. James, Charlotte

MOTION 7: C. Ferris / G. Hall.

**Whereas the Anglican Parish of St. James, Charlotte has ceased to function; and Whereas the Corporation of the Anglican Parish of St. Stephen has provided ministry to the Anglican community in the Anglican Parish of St. James, Charlotte for many years; and**

**Whereas the Corporation of the Anglican Parish of St. Stephen has, by Resolution adopted on January 25, 1998, requested that the Anglican Parish of St. James, Charlotte, become part of the Anglican Parish of St. Stephen; and**

**Whereas, notwithstanding s. 7(14) of the Anglican Church Act, 2003, the Diocesan Council has determined that an inquiry is not necessary to determine the disposition of the Corporation of the Anglican Parish of St.; James, Charlotte**

**The Diocesan Council orders that the Anglican Parish of St. James, Charlotte be dissolved and that the Bishop of Fredericton, pursuant to s. 7(15) of the Anglican Church Act, issues a Memorial of Dissolution of the Corporation.**

MOTION 7: Carried.

### 4.4 Regulation - Forms for the Execution of Memorials

MOTION 8: C. Ferris / G. Hall.

**That this Diocesan Council adopt the draft regulation "Forms of Memorials under Canon SIX" as circulated.**

MOTION 9: Carried unanimously.

### 4.5 Regulation 5-1 Parish Forms (Annual Returns)

MOTION 9: C. Ferris / G. Hall.

**Pursuant to Canon Five, s. 6(7) and 7; Canon Six, s. 2(1) (d); and Canon Seven, s. 6, the Diocesan Council adopts the Parish Forms (Annual Returns) Regulation as circulated.**

MOTION 9: Carried unanimously.

#### 4.6 Repeal of A-17 Signing Authority

MOTION 10: C. Ferris / G. Hall.

**That the Diocesan regulation regarding signing authority, having been incorporated into Canon as Canon FIVE section 3 by the 129th Diocesan Synod, be repealed.**

MOTION 10: Carried unanimously.

#### 4.7 Notice of Motion to the 130th Session of Diocesan Synod re Canon Five

MOTION 11: C. Ferris / G. Hall.

**That Diocesan Council refer the following notice of motion regarding amendment to Canon FIVE to the next session of Synod:**

*Amend section 7 of Canon FIVE by re-lettering clauses (b) and (c) to be (c) and (d) and adding a new clause (b) as follows:*

*(b) a copy of the financial statements, accounts and other information received at the annual meeting of voting members of the parish pursuant to clause 2(1)(d) of Canon SIX;*

MOTION 11: Unanimously carried.

#### 4.8 Thanks to Frank Morehouse

MOTION 12: C. Ferris / D. Painter

**That a vote of thanks be conveyed to Mr. Frank Morehouse, Diocesan Archivist, for his extensive work on the Register of Memorials, Names, Boundaries and Communities and other archival projects in the recent past.** When the vote was called,

MOTION 12: Carried unanimously.

Mr. Morehouse was present when the motion was put and the question called.

#### 4.8 Roles and Responsibilities

##### 4.8.1 Finance Committee

MOTION 12: G. McConaghy / C. Ferris.

**That this Diocesan Council adopt the draft Roles and Responsibilities of the Finance (standing) Committee as circulated.**

MOTION 12: Carried.

##### 4.8.2 Human Resources Committee

MOTION 13: C. Ferris / S. Allan.

**That this Diocesan Council adopt the draft Roles and Responsibilities of the Human Resources (standing) committee as circulated.**

MOTION 13: Carried.

##### 4.8.3 Parish Support and Development Team

MOTION 14: H. MacKenzie / D. Edwards.

**That this Diocesan Council adopt the draft revised Roles and Responsibilities of the Parish Support and Development Team as circulated [with membership removed].**

Discussion: It was noted that including names of members in this document adversely affects its longevity. It was recommended, with the agreement of the mover and seconder that the specific member names be removed.

MOTION 14: Carried.

#### 4.9 Template for Team and Standing Committee Reporting

MOTION 15: C. Waldschutz / J. Sharpe.

**That Diocesan Council adopt the template for Team and standing committee for reporting with revisions as necessary.**

MOTION 15: Carried.

[Link to current version to be located on the Diocesan Council page of the web site.]

#### 4.10 Human Resources Committee Membership

MOTION 16: F. Scott / D. McConaghy.

**That members of the Human Resources Committee (Ted Curry, Victoria Garrett, Jim Wilson, Leo Martin, Bruce McKenna and Jack Walsworth) be appointed.**

MOTION 16: Carried unanimously.

#### 4.11 Retiree and Survivor Health Benefits

MOTION 17: F. Scott / G. McConaghy.

**That following the recent consultation with retired clergy and survivors, Diocesan Council proceed with the planned changes to the health benefits for retired clergy by the elimination of the semi-private hospital accommodation and elimination of drug coverage under the extended health benefits plan (except in cases where participants are under age 65).**

Discussion: A brief explanation about the Provincial Blue Cross Plan for retirees and hospital room occupancy was requested. A question regarding coverage of spouses of retired clergy under age 65 was clarified.

MOTION 17: Carried unanimously.

#### 4.12 Listing of Diocesan Council Team Membership

MOTION 18: P. Drummond / J. Lownds.

**That the membership of each of the Diocesan Council Teams be posted to the diocesan web site in a prominent place.**

Discussion: Team Chairs are now listed on the Diocesan Council page of the web site. G. Hall suggested that with the frequency of team membership changes, administratively it would be difficult to keep these listings current. There may also be privacy issues involved, especially if contact information is an expectation? When the question was called,

MOTION 18: Defeated.

#### 4.13 Groups, Committees and Organizations Summary

MOTION 19: D. Painter / H. Carr.

**That the Groups, Committees and Organizations Summary be posted to the Diocesan web site [including a disclaimer regarding the lack of official status of groups referenced].**

Discussion: A friendly amendment was made with the consent of the mover and seconder. It was suggested that a disclaimer may simply raise more questions than it prevents. It seemed that considering the range of organizations listed and that the listing is primarily for information purposes, some claim regarding the contents is appropriate. When the question was called,

MOTION 19: Carried.

#### 4.14 Guest Courtesies

MOTION 19: C. Ferris / G. Hall.

**That members of diocesan staff invited to meetings of Diocesan Council, including the Diocesan Archivist, be granted courtesies at meetings and privileges of the floor during the term of this Council (to the next regular Synod in 2009).**

MOTION 19: Carried.

#### 4.14 Invitation to member of the Council of General Synod

MOTION 20: F. McNulty / K. Joyce.

**That an invitation to meetings of Diocesan Council be extended to Captain Rob Marsh, member of CoGS, as an observer.**

Discussion: Some clarification was requested. It was mentioned that the Bishop is aware of this intended proposal. It was noted that the Bishop is, since General Synod, also a member of CoGS. When put to the vote,

MOTION 20: Carried with three votes opposing.

#### 4.15 2008 Diocesan Budget

G. McConaghy, Chair of the Finance Committee briefly presented the proposed Budget highlighting several points outlined in the supporting material circulated.

MOTION 21: G. McConaghy / H. MacKenzie.

**That Diocesan Council adopt the draft Diocesan Budget for 2008 as presented.**

Discussion:

Several comments and requests for clarification were made:

- i. Status the review of direction of Synod re Parish Budget Support. The events of Synod 2007 put the mission of the diocese in a precarious situation financially. There are various interpretations of the Bishop's informal "status quo" comment during Synod. G. McConaghy referred to current efforts to gather membership and draft roles and responsibilities for this task group. The Finance Committee and Administration Team will assure this moves along as quickly as possible.
- ii. A question was raised regarding budgeted support of Church Army. The Bishop had indicated some consultation regarding budget with Captain Bruce Smith.
- iii. A question regarding the usual line item in support of camping ministry (Camp Medley). This was originally proposed to be budgeted as project debt servicing cost but was changed to be a Campaign cost in order to balance the budget.
- iv. Other messages regarding communication of the Budget
  - a. Clear communication is imperative
  - b. What is the "it" that needs to be communicated? Suggested two step process - 1) share the facts about the Budget without "interpretation" 2) communicate how the Budget supports the vision, mission and ministry of the "shared" ministry.
  - c. What are the longer term issues of the current situation following the events of Synod regarding the proposed changes in diocesan budget funding? A potential tremendous difficulty if parish support of the diocesan budget is frozen for several years. Even at an annual 2% rate of inflation in expenses will result in 8% increase over 4 years.

MOTION 21: Carried unanimously.

#### 4.16 Diocesan Narrative Budget

MOTION 22: D. Painter / J. Lownds.

**That diocesan staff be directed to prepare a 2008 Narrative Budget and distribute.**

MOTION 22: Carried unanimously.

#### 4.17 Thanks to Canon Charles Ferris

G. Hall offered a few informal words of thanks to Council member Canon C. Ferris for his faithful and often full-time volunteer service to the Bishop and Diocese as Diocesan Chancellor over several years.

MOTION 23: G. Hall / H. Carr.

**That this Diocesan Council, on behalf of our Bishop and the Diocese of Fredericton, express most sincere thanks to Canon Charles Ferris for many years of faithful service as Diocesan Chancellor, thanking him for his tireless work and professional expertise he so freely shared with the Church, wishing him the very best at the time of his retirement.**

MOTION 23: Carried.

#### 4.6 Announcements

4.6.1 C. Ferris offered an update on current Chancellor initiatives requiring Bishop's memorials of adjustment:

- 1) Parish of the Nerepis and St. John to include St. Peter's Church, Wickham.
- 2) Parish of St. Mark's to include St. Paul's Church, Londonderry
- 3) Parishes of St. Philip's, Moncton and St. James, Moncton to correct an Anglican Church Act misspelling (St. Phillip's) and correct a minor boundary description issue.

4.6.2 H. MacKenzie was asked for update on Bishop's Dinner (09 November) arrangements and the availability of tickets. Members of Diocesan Council were encouraged to attend.

## 5. Adjournment

C. Waldschutz passed the chair to guest Cameron Painter who adjourned the meeting by leading the Grace.

### Next Meetings:

Saturday	12 January 2008	9:30 a.m. - 3:00 p.m.	Doaktown
Wednesday	12 March 2008	10:00 a.m. - 4:00 p.m.	Saint John
Saturday	31 May 2008	10:00 a.m. - 4:00 p.m.	Bristol (Camp Brookwood)

Respectfully submitted,

Ms. Maureen Vail, Assistant Recording Secretary  
Diocesan Administrative Officer

The Venerable Geoffrey Hall  
Secretary of Synod

Mr. Christopher Waldschutz, Meeting Chair  
Vice-chair of Diocesan Council

28 November 2007