



Anglican Diocese of Fredericton
ROLES AND RESPONSIBILITIES

Nominating Committee

Brief Description and Mandate

The Nominating Committee will be a standing committee of Diocesan Council with the purpose facilitating the nominating process and assuring nominations for specific vacancies in diocesan representative roles, elections and appointments throughout the diocese as needed.

On-going Responsibilities and Reporting

- Facilitate and establish an open nomination process for Synod, Diocesan Council and committees of Council; including nominations from the floor.
- Serve as a vehicle to receive nominations for election / appointment to Diocesan Council and Committees of Council.
- Establish the process for identifying qualified members of Diocesan Council, committees of the Diocese, and delegates to Provincial Synod and General Synod.
- Assess the primary needs of Diocesan Council, task forces, ad hoc groups and focus the nomination process on those respective needs.
- Act as the search committee (when necessary) to identify potential candidates.
- Establish qualifications and standards for nominees. Candidates shall be “members” as defined by diocesan Canon.
- Develop criteria and procedures for the identification of candidates for nomination including the range of skills, experience and expertise required.
- Provide a disclosure and communication procedure regarding the committee’s nomination process and results thereto.
- Ensure that nominees represent a reasonable diversity of geographic area, gender and cultural demographics of the Diocese.
- Review regularly terms of service pursuant to canons and by-laws and identify future vacancies.
- Report as needed to Diocesan Council and/or Synod through the Administration Team.

Membership

The Bishop or representative
No less than two members of Diocesan Council
Two members-at-large

Budget

Meeting expenses as needed

Sub-groups and Other Links

Diocesan Council Administration Team
The Bishop

Updated

Day	Month	Year
17	01	2007