



Anglican Diocese of Fredericton  
**ROLES AND RESPONSIBILITIES**

**Synod Planning**

**Brief Description and Mandate**

To co-ordinate and provide a central communications point for the many and various tasks involved in the planning of a meeting of Diocesan Synod. The planning committees should find a group able to provide clarifications and direction as to task items required for the smooth functioning of Synod. Evaluation and follow-up needs to be a particular concern for purposes of better planning for the future.

**On-going Responsibilities and Reporting**

Synod Planning will report to Diocesan Council through the Council Administration Team as to the status of planning work on a regular basis prior to a meeting of Synod.

**Membership**

- Chair persons of each of eight (8) Synod Planning Committees including:
- Nominating, Agenda, Hospitality, Technical Support, Credentials, Worship, Resolutions and Arrangements
- The Bishop
- Members of Diocesan Staff in supportive roles as deemed required.
- Vice-chair of the Diocesan Council
- The Secretary of the Synod will be the chair.

**Budget**

Budget as outlined in the Diocesan Budget for Synod costs recognizing flexibility and the possibility of special meetings outside the normal biennial pattern as directed by the Constitution section 5.

**Sub-groups and Other Links**

Synod Planning Committees including:  
Nominating, Agenda, Hospitality, Technical Support, Credentials, Worship, Resolutions and Arrangements

<b>Updated</b>		
Day	Month	Year
13	02	2008